2023 St. Matthew School

J o g - a - t h o n

Packet Information

Enclosed in this packet is an informational flyer, pledge form, sponsor form, list of volunteer opportunities, and prize levels for this wonderful event.

If you have any questions please contact Christina Hindman at jogathon@smcshillsboro.org or contact the school office.

This is a great way to earn **share hours!** We appreciate your time and commitment to

St. Matthew Catholic School.

2023 St. Matthew School

Jog-a-thon

The Jog-a-thon has been an annual part of the St. Matthew Catholic School tradition for many years.

Every year, our students collect pledges (on a per lap or flat basis) from relatives and friends to sponsor them as they walk, jog, or run around a quarter-mile course. During the Jog-a-thon students complete as many laps as they can during a set time period.

Parent Club sets a fundraising goal for the Jog-a-thon each year. The money raised from this event helps fund St. Matthew Catholic School's operating expenses which are not covered by tuition alone. 100% of the net proceeds will benefit our school. **This year, each child is responsible for raising $250.00 in pledges.**

All pledge donations are tax-deductible. Recognition and prizes are awarded for our fastest runners for each class and our superstar earners.

Our annual Jog-a-thon, sponsored by the

Parent Club, is set for:

Friday, September 29, 2023
8:10a.m.-11:45a.m.
at St. Matthew School

In order to make this event successful, we need parent volunteers. There is an attached list of different volunteer opportunities that you can participate in. Please review the volunteer list and sign up as soon as possible!

Additional Copies of the Sponsor Form and Pledge Form are available in the Office.

2023 St. Matthew School
Jog-a-thon

Getting Pledges:

New for this year, sponsors will be able to donate online.

Scan the QR Code to resister and get started!

For the 2023 Jog-a-thon, St. Matthew Catholic School is using a web based fundraising system called Pledgestar. This system will make it much easier for families and students to request pledges from family and friends. Family and friends can use Pledgestar to easily make secure credit card donations online.

To use Pledgestar, you must first create an account.

From your computer:
- Go to http://pledgestar.com/stmatthewcatholic
- Click "NOT REGISTERED FOR THIS EVENT?"
- Enter your name, email address, and create a password. Then click "submit"
- Follow the instructions on-screen to register Jogger(s) and add family and friends

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Pledgestar Set-up Continued:

From your Andriod or Apple Phone or Tablet:
- Go to Apple App Store on IOS or Amazon App store on Andriod and search for "Pledgestar" to download the Family App or go to https://pledgestar.com/stmatthewcatholic/downloadapp.html
- On the home screen enter your event code: "stmatthewcatholic" to locate your event
- Click "NOT REGISTERED FOR THIS EVENT?"
- Enter your name, email address, and create a password. Then click "submit"
- Follow the instructions on-screen to register Jogger(s) and add family and friends

Once you get set up, you can have the system email pledge request to your family and friends. You will get notified each time a pledge is made, and you can track your pledge progress online.

Sponsors who make on-line donations will be able to print out a copy of their donation receipt for tax purposes.

If you have any questions on the web-based fundraising please feel free to reach out to the St. Matthew School office or the Joa-a-thon chair, Christina Hindman at jogathon@smcshillsboro.org.

Sponsors will Still be Able to Donate in Person or via Mail

You will also be able to use the traditional Pledge Form or Sponsor Form that are included in this packet.

2023 St. Matthew School

Jog-a-thon

Sponsor Form

Dear _____,

My school, St. Matthew Catholic School, is having its annual Jog-a-thon on Friday, September 29, 2023. The funds raised from this event will go towards the operating expenses of my school which are not covered by tuition alone.

I plan to circle a quarter mile course at St. Matthew School in Hillsboro, Oregon as many times as possible in the 40 minute time limit. My goal is to run _____ laps!

I am collecting pledges from my relatives and friends. I would appreciate if you would support me and my school as well. With your help, the students at St. Matthew Catholic School will have the opportunity to grow and excel in an enriched academic environment. Remember, all donations are tax deductible! Your cancelled check serves as your tax receipt.

Thank you!

Student: _____ Grade: _____

Detach here and return lower portion

Sponsor's Reply

YES, I would like to support you and your school! I am enclosing my donation of (please circle one):

$20.00 $50.00 $75.00 $100.00   Other $_____

Student name/grade: _____

   Sponsor name: _____

Sponsor, please:
1. Make your check payable to St. Matthew Parent Club
2. Please return all pledges no later than October 13, 2023 for your student to receive credit for prizes.
3. Staple your check to this letter and mail it back to:

<div align="center">

Jog-A-Thon Donations
St. Matthew Catholic School
221 SE Walnut Street
Hillsboro, OR 97123

</div>

2023 St. Matthew School

Jog-a-thon

Volunteer Opportunities

Our Parent Volunteers are the power behind the incredible success of the Jog-a-thon. Each family is required to contribute 5 of their annual share hours to the Jog-a-thon. Because many parents take a half-day or the entire day off from work for this event, many shifts are 4 – 5 hours so that you can earn as many Fundraising Share Hours as possible. Visit the SignUp.com website at https://signup.com/go/HkJaBDt for detailed information and to sign up now. Thank you to everyone for your wonderful support of the Jog-a-thon. It wouldn't be possible without everything that you all do!

AT THE EVENT: *Friday, September 29 at St. Matthew:*

Set-up: 7am-8am: Mark the Jog-a-thon course, set-up tents, tables, etc.

Course Monitors: 7:45-11:45 am: Monitor the course for student safety and to ensure that the students are making complete laps.

Teacher Helpers: 7:45-11:45 am: Help an assigned teacher with their students during the games, distributing snacks, bathroom breaks, and more. Archdiocesan background check and CASE training IS required

Snack Squad: 7:45AM - 11:45AM: Set out snacks and water for students and volunteers. Be available to keep the snack area stocked throughout the event. Archdiocesan background check and CASE training IS required

Floaters: 7:45AM – 11:45AM: Cover last minute cancellations, illnesses, or substitutions wherever needed. Archdiocesan background check and CASE training IS required

AFTER THE EVENT:

Data Entry: The hours and dates for this opportunity can be coordinated between the financial office and the volunteer. Volunteers will enter donor information into database. Archdiocesan background check is required.

Please Note:

· Must be at least 18 years old to volunteer.

· Please make sure that you have childcare for your small children while you are volunteering.

· Please come dressed for the weather- this event takes place outdoors.

· All volunteer signups are managed at the SignUp.com website at https://signup.com/go/HkJaBDt

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Prize List

Class Prizes

- **Weekly Sweet Treat:** The class with the most fundraising by September 15 will get to choose a sweet treat to be received at the end of the day.
- **Weekly Sweet Treat:** The class with the most fundraising by September 22 will get to choose a sweet treat to be received at the end of the day.
- **Class Party:** The class with the most fundraising will win an onsite Class Party. The class will work with their teacher to choose the date and type of the party (ie: pizza, movie, donut, etc.)
- **Class Free Dress Day:** Any class that has 100% of students turning the $250 pledge requirement by October 13, 2023 will receive a Class Free Dress Day

Individual Prizes

- **Nickel Grab:** Any student that gets in their t-shirt size by Friday, September 8 at noon will be entered into a drawing to participate in a nickel grab.
- **Free Dress Pass:** Any family who gets their Pledgestar account set-up by Friday, September 8 at midnight, will be given a free dress pass for each student.
- **Raffle Prizes:** Students who bring in $250 in pledges will receive an entry into the raffle. After that, students will receive an additional entry for every $50 in pledges brought in. For example, a student who raises $350 will receive 3 raffle entries.
  - Raffle GRAND PRIZE: **$150 Amazon Gift Card**
  - Runner Up Raffle Prize: **$75 Amazon Gift Card**

Fastest Runner Winners

Fastest Runners (boy and girl) who run the most laps in each class get a **Medal**

Top Fundraiser Winner

The top fundraiser for the school will get to be **Principal for a Day**