

Approved Share Hour Activities

- SAC(School Advisory Council)
- Parent Club Board
- Lunch Crew
- Room Parent
- SCRIP Team
- Clothes Closet
- Fall Festival
- Auction Class Project
- Auction
- Jog-a-thon
- Parent Club Events
- Marketing/Enrollment Events
- Field Trip Chaperone
- Graduation
- Fundraisers
- Other (subject to pre-approval by administration)



Share Hour Program

WWW.STMATTHEWCATHOLICSCHOOL.ORG



(503)-648-2512

Address: 221 SE Walnut St, Hillsboro, OR 97123

Website: stmatthewcatholicschool.org

Facebook: www.facebook.com/smcshillsboro

**Students with involved
parents are more likely to
have higher grades, goals
for higher education, fewer
behavioral struggles, &
better attendance.**



It may look like "just" grass in the beds but they were root bound!



Welcome!

You have chosen to be a part of the St. Matthew Catholic School community, and we could not be more honored and excited to include you in our family! Thank you for your support of Catholic education at St. Matthew School.

The Share Hour Program is a vital part of keeping tuition costs as low as possible. In addition, when parents show their children they use their God-given gifts to help others, research shows those children do better in school as a result.

This year, get involved! Although the Share Hour Program is a requirement for parents, participating in the program allows you to get to know the school and community and meet other families. If you need help finding a way to use your specific talents within the school, ask Ms. Karla Cardenas at the front desk or Kristin Jost, Principal. We would be more than happy to help you share your talents with our school community.

How to record your Share Hours

Share Hours must be submitted electronically once the volunteer task is completed. The deadline to submit hours is the last day of each month, except for the month of June. June hours need to be submitted by the last day of school. The electronic form is set up to submit each job individually and only takes a minute to submit. Hours can be submitted through any device, computer, tablet, or phone. The Share Hours requirement is 35 hours for two parent families and 17.5 hours for single parents. Families are billed at the end of the school year at a rate of \$35 per hour for uncompleted Share Hours. **All Share Hours MUST be submitted through the link in order to be accepted.**

The electronic link can be found here:

bit.ly/3OclXKt

This link is also posted on the website.

Please see the back of this brochure for a list of Approved Share Hour Activities. If you have any questions in regards to the activity please call the school.

Archdiocesan Volunteer Training Requirements

The Archdiocese of Portland requires that all volunteers who work with children complete mandatory training and background checks. If you will be volunteering in the school building, during school hours, or outside of the school building with children, we require that you complete these volunteer requirements.

Volunteer badges will be issued by the school and must be worn while volunteering in the building.

All new volunteers need to complete the initial C.A.S.E. training in person. Volunteers who have completed the C.A.S.E. training in the past, will need to complete an online course for 2023-2024 update.